



**PRESERVATION RESOURCE CENTER (PRC)
RESEARCH AGREEMENT FORM**

**Galveston Historical Foundation
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All persons requesting use of the resources of Galveston Historical Foundation's Preservation Resource Center (PRC) must complete this form. PRC staff provides limited reference service for a fee of \$30 per 30 minutes of research for individuals and non-profits and \$60 per 30 minutes for media/commercial entities.

Please type or print clearly.
The information provided will help staff assist you in your request.

Date _____ **Name** _____

Street Address _____

City/State _____ **Zip** _____

Phone _____ **Email** _____

Subject of Research _____

Purpose of Research (check all that apply)

- Historical research Literary research Genealogy
 School Project Dissertation/Thesis Local history
 Other
-

Publication Plans (if any)

- Journal article Newspaper/magazine article Book
 Film/video Sound recording Exhibit
 Web page/Internet display N/A
 Other

By my signature below, I submit my request for research assistance and agree to comply with the regulations set forth above, in order to use material in the custody of Galveston Historical Foundation's Preservation Resource Center.

Signature _____ Date _____

FOR ADMINISTRATIVE USE ONLY:

Request filled by _____
GHF Representative

Date _____ Total Time Spent Researching _____

Amount Due _____ Payment Method: Cash Check Credit Card